



## EMPLOYMENT APPLICATION FOR PROFESSIONAL PERSONNEL

<b>Certification/Licensure</b>	<p>Certificates or Licenses Currently Held:</p> <p><input type="checkbox"/> None</p> <p><input type="checkbox"/> Valid Texas</p> <p><input type="checkbox"/> Valid Other State _____</p> <p><input type="checkbox"/> Texas One-Year (out-of-state/country): Expiration date: _____</p> <p><input type="checkbox"/> Other: _____</p> <p>Category/Level(s) of Certification: _____</p> <p>Areas of Specialization/Supplemental Certificates/Endorsements (as listed on certification):</p> <p>_____</p> <p>_____</p> <p>_____</p>																																											
<b>Teaching Experience</b>	<p>List teaching experience beginning with most recent years.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Name and location of school</td> <td style="width: 25%;"></td> <td style="width: 25%;">Name and location of school</td> <td style="width: 25%;"></td> </tr> <tr> <td>Type of assignment</td> <td></td> <td>Type of assignment</td> <td></td> </tr> <tr> <td>Dates taught</td> <td></td> <td>Dates taught</td> <td></td> </tr> <tr> <td>Principal's name and phone</td> <td></td> <td>Principal's name and phone</td> <td></td> </tr> <tr> <td>Reason for leaving</td> <td></td> <td>Reason for leaving</td> <td></td> </tr> <tr> <td>Name and location of school</td> <td></td> <td>Name and location of school</td> <td></td> </tr> <tr> <td>Type of assignment</td> <td></td> <td>Type of assignment</td> <td></td> </tr> <tr> <td>Dates taught</td> <td></td> <td>Dates taught</td> <td></td> </tr> <tr> <td>Principal's name and phone</td> <td></td> <td>Principal's name and phone</td> <td></td> </tr> <tr> <td>Reason for leaving</td> <td></td> <td>Reason for leaving</td> <td></td> </tr> </table>				Name and location of school		Name and location of school		Type of assignment		Type of assignment		Dates taught		Dates taught		Principal's name and phone		Principal's name and phone		Reason for leaving		Reason for leaving		Name and location of school		Name and location of school		Type of assignment		Type of assignment		Dates taught		Dates taught		Principal's name and phone		Principal's name and phone		Reason for leaving		Reason for leaving	
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<b>Other Work Experience</b>	Please provide a list of all other jobs or administrative positions you have held in the past 10 years. Attach additional sheets if necessary. Attach résumé if available.			
	Employer name and location		Employer name and location	
	Position/title held		Position/title held	
	Dates employed		Dates employed	
	Supervisor's name and phone		Supervisor's name and phone	
	Reason for leaving		Reason for leaving	
	Employer name and location		Employer name and location	
	Position/title held		Position/title held	
	Dates employed		Dates employed	
	Supervisor's name and phone		Supervisor's name and phone	
Reason for leaving		Reason for leaving		
<b>References</b>	Please list references the district can contact regarding your work history.			
	Full name of reference	School district/ firm name	Mailing address	Position/title

**EMPLOYMENT APPLICATION FOR PROFESSIONAL PERSONNEL**

<b>General Information</b>	<p>Do you have a relative who serves on the Board of Education or is an employee of Yorktown ISD?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide the relative's name and relationship: _____</p> <p>_____</p> <p>Have you ever been convicted of, pled guilty or no contest (nolo contendere) to, or received probation, suspension, or deferred adjudication for a felony or any offense involving moral turpitude (including, but not limited to, theft, rape, murder, swindling, and indecency with a minor)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please state where, when, and the nature of the offense _____</p> <p>_____</p> <p>_____</p> <p>(A felony conviction is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)</p>
<b>Verification</b>	<p>I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.</p> <p>I authorize the references listed on the previous page to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing the same to you.</p> <p>I understand that the district is required by Texas Education Code to review criminal history of applicants.</p> <p align="center">_____ Signature</p> <p align="center">_____ Date</p> <p>This application becomes the property of the district. The district reserves the right to accept or reject it.</p>

*\*Applicants for all positions are considered without regard to race, color, national origin, religion, sex, marital status, veteran or military status, disability, or any other legally protected status*

The district Title IX Coordinator is Deborah Kneese, Superintendent.

**YORKTOWN INDEPENDENT SCHOOL DISTRICT**

**P O Box 487 Yorktown, Texas 78164**

**Phone: (361) 564-2252 Fax: (361) 564-2254**

**REFERENCE FORM – PROFESSIONAL PERSONNEL**

**Name of Applicant:** \_\_\_\_\_

**Position Applied For:** \_\_\_\_\_

I have applied for employment with Yorktown ISD. I hereby authorize you to give full and complete information as requested by Yorktown ISD in compliance with the Texas Open Records Law and the Federal Educational Rights and Privacy Act of 1974. If I am employed by the District, I agree that the information will not be disclosed to me but will be treated as confidential by the District, and I waive any right to see this information. For your convenience, I have attached a stamped envelope addressed to Yorktown ISD Administration P O Box 487 Yorktown, Texas 78164.

\_\_\_\_\_  
Applicant's Signature

**CO - CLEARLY OUTSTANDING; EE - EXCEEDS EXPECTATIONS; ME - MEETS EXPECTATIONS;  
BE - BELOW EXPECTATIONS; UN - UNSATISFACTORY; NO - NOT OBSERVED**

Applicant's Job Title/Responsibilities \_\_\_\_\_

<b>AREAS OF INQUIRY</b>	<b>CO</b>	<b>EE</b>	<b>ME</b>	<b>BE</b>	<b>UN</b>	<b>NO</b>
Command of Subject Matter						
Ability to Motivate Students						
Ability to Evaluate Students						
Flexible Teaching Personality						
Maturity of Judgment						
Strives for Professional Growth						
Relationship with Co Workers and Supervisors						
Classroom Management						
Rapport with Students						
Parent and Community Acceptance						
Attendance						
Applicant's Job Performance						

Strengths \_\_\_\_\_

Areas to Improve \_\_\_\_\_

Additional Comments: \_\_\_\_\_

List your official relationship to the applicant \_\_\_\_\_

How long have you known this applicant? \_\_\_\_\_

Would you rehire this person            YES            NO            (Circle One)

SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_

PRINTED NAME \_\_\_\_\_ PHONE \_\_\_\_\_ DATE \_\_\_\_\_

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