

## **MISSION STATEMENT FOR DISCIPLINE PLAN**

At Yorktown Elementary School, we can achieve student success by producing a safe, respectful environment for all.

### **SCHOOL MOTTO**

*Youth Excelling for Success.*

### **CONSISTENCY IS THE KEY**

Positive and consistent enforcement by everyone is the key to a successful campus discipline plan.

#### **AT Y.E.S. EVERYONE CAN EXCEL BY:**

- Being responsible in becoming self-disciplined.
- Following rules and directions.
- Respecting each other and property.
- Being cooperative.
- Doing my best.

### **DISCIPLINE GOALS**

- To be responsible for one's own behavior.
- To create a positive, stimulating, and caring school environment.
- To use positive actions to create a friendly and safe environment.
- To continually develop mutual respect between the parents, students, and school.

## **EXPECTATIONS**

If teachers expect our students to be positive, supportive, accepting, and respectful of others it is essential that we model this behavior for them.

Y.E.S. students expect staff to provide opportunities for them to experience success and become winners.

Students expect Y.E.S. staff to treat them with dignity and respect.

Every staff member is expected to immediately recognize good student behavior.

The staff expects parents to have the child ready and prepared for school. The parent's attitude, expectations, and behavior increase the potential that their child will get the best education.

## **POSITIVE BEHAVIORAL PLAN**

Our discipline goal is for all students to become independent, responsible, and contributing members of our society. We must communicate to the students what we expect of them and reinforce the positive behavior when it is demonstrated. Eventually, the student's reward for appropriate behavior is that unmatched feeling of pride and accomplishment. The following are some procedures which will help us reach our goals.

All personnel are encouraged to immediately reinforce acceptable student behavior when it is observed. Below are some suggested procedures for recognizing acceptable student behavior or performance.

- Be proactive instead of reactive with student behavior.
- Tell the student the specific behavior you observed and how it helps our school to be a positive place of learning.
- Positive mini-behavioral lessons which correlate with the word of the month are to be stressed in each individual classroom.
- Postcards will be sent home periodically stating a specific positive behavior that was exhibited by the student.

# DISCIPLINE GUIDELINES

## 1. MINOR BEHAVIOR OFFENSES

- Not paying attention
- Failure to complete classwork
- Lack of materials
- Disrupting the class
- Out of seat
- Excessive talking/talking out of turn
- Not following directions
- Dishonesty
- Does not keep hands, feet, and objects to self
- Rude, arguing, uncooperative with a peer
- Not following rules: classroom, playground, cafeteria, restroom

### **CONSEQUENCE:**

One conduct point is deducted per offense from the student's six-week report card grade. Recess detention may be used at the teacher's discretion for inappropriate behavior, not completing homework, not completing class work, etc. Recess detention consists of the student completing work in the classroom for a maximum of 10 minutes and walking laps on the playground for a maximum of 5 minutes. After a student commits three minor offenses in a school day, one day of after school detention is assigned. After school detention is used for grades kindergarten through five. **IT IS IMPERATIVE THAT YOU PICK YOUR CHILD UP FROM AFTER SCHOOL DETENTION PROMPTLY. STUDENTS WHO ARE PICKED UP MORE THAN 5 MINUTES LATE FROM AN AFTER SCHOOL DETENTION MUST SERVE A RECESS DETENTION THE FOLLOWING SCHOOL DAY. RECESS DETENTION CONSISTS OF THE STUDENT COMPLETING WORK IN THE CLASSROOM FOR 10 MINUTES AND WALKING LAPS ON THE PLAYGROUND FOR 5 MINUTES.**

## 2. OTHER MINOR BEHAVIOR OFFENSES

- Failure to complete homework
- Failure to return signed detention notice
- Failure to attend assigned detention

**CONSEQUENCE:**

One conduct point is deducted per offense from the student's six week report card grade and one after school detention is assigned. Each student will receive two detention passes per six weeks. The passes are not accumulative and cannot be used for behavior offenses.

Beginning with the second semester, Fourth and Fifth Grade students who earn 3 after school detentions during a six-week time period are assigned one day of in-school suspension (ISS). Five conduct points are deducted for each assigned day of ISS.

Another day of ISS is assigned for each additional two after school detentions earned by a student during the same six-week time period.

**3. SERIOUS BEHAVIOR OFFENSES**

- Fighting
- Threatening
- Stealing
- Destroying property
- Inappropriate language
- Rude/Arguing with an adult

**CONSEQUENCE:**

Two conduct points are deducted per offense from the student's six week report card grade. Action taken by the **teacher** includes but is not limited to the following consequences:

- Conference with student
- Time Out
- Behavior Contracts
- Detention assigned
- Phone call or written notice to parents
- Conference with parents

**CONSEQUENCE:**

Two conduct points are deducted per offense from the student's six-week report card grade. Action may be taken by the **principal**, at his/her discretion, and may include, but is not limited to the following consequences:

- Conference with student
- Time-out
- Behavior contracts
- Assigned school duties
- Detention assigned
- Phone call to parents
- Formal letter to parents
- Corporal punishment
- Conference with parents
- In-School Suspension
- Short-term Suspension
- Counseling

## Report Card Conduct Grade Guidelines

- 0 – 5 conduct marks earned = E (Excellent)
- 6 – 10 conduct marks earned = S (Satisfactory)
- 11– 15 conduct marks earned = N (Needs Improvement)
- 16+ conduct marks earned = U (Unsatisfactory)

Student conduct marks earned are noted on the folders that go home with ALL Y.E.S. students every Wednesday. When a student has earned 11 conduct marks in a six week time period a phone call is also made to the parents.

To earn an E on the report card for conduct, a grade of an E or S must be earned in PE and a conduct grade of E must be earned in the student's homeroom classroom.

## Pillars of Character Education

Many people feel that the momentum has been building across our country to build more “character” in our students. Throughout the school year we will be teaching our students about the Six Pillars of Character Education.

### **CITIZENSHIP**

- \*Obey school rules and laws.
- \*Help people in need.
- \* Get involved in the community.

### **RESPONSIBILITY**

- \*Be Responsible for your actions at school and at home.
- \*Think before you act-consider the consequences.
- \*Keep your promises.
- \*Be dependable and committed.

### **CARING**

- \*Show kindness toward others.
- \*Don't be selfish, mean, or cruel to others.
- \*Live by the Golden Rule-treat others the way you want to be treated.

### **RESPECT**

- \*Be courteous and polite with others.
- \*Don't put other people down.
- \*Accept other people's differences.
- \*Have Self Respect, Respect for Others, Respect for Authority, and Respect for Property.

### **TRUSTWORTHINESS**

- \*Always be honest and truthful.
- \*Have the courage to do the right thing.
- \*Don't cheat or steal other people's property.

### **FAIRNESS**

- \*Don't take advantage of others.
- \*Be open-minded.
- \*Play by the rules.

## **STUDY HABITS**

- Participation
- Homework
- Staying on-task
- Following directions
- Being prepared with materials ready
- Working independently without bothering others
- Working cooperatively with others
- Maintaining a clean area
- When finished put away materials and find appropriate activity to do

## **LETTER GRADE SYSTEM**

<b>E</b>	-	Excellent	-	90% of the time this student exhibits good conduct
<b>S</b>	-	Satisfactory	-	80% of the time this student exhibits good conduct
<b>N</b>	-	Needs Improvement	-	70% of the time this student exhibits good conduct

**U** - Unsatisfactory - less than 70% of the this time student exhibits good conduct

## **CITIZENSHIP**

Citizenship is defined by interpersonal relationships (how a student relates to others), sense of responsibility, and manners. A good citizen will be expected to follow the general rules of our discipline plan:

### **At Y.E.S., everyone can excel by:**

1. Being responsible in becoming self-disciplined.
2. Following rules and directions.
3. Respecting each other and property.
4. Being cooperative.
5. Doing my best.

*Some examples of citizenship behavior are suggested in the appropriate task behavior section of our plan. The specific sections to refer to are:*

- *Class entrance*
- *In Line*
- *Cafeteria*

The Conduct/Citizenship and Study Skill Habits' Point System of Grading consists of:

<b>E</b>	-	Excellence	90% of the time the student exhibits these positive characteristics
<b>S</b>	-	Satisfactory	80% of the time the student exhibits these positive characteristics
<b>N</b>	-	Needs Improvement	70% of the time the student exhibits these positive characteristics
<b>U</b>	-	Unsatisfactory	Less than 70% of the time the student exhibits these positive characteristics

## **YOUR EFFORT SHOWS CLUB (Grades 3, 4, 5)**

Yorktown Elementary is excited to continue the implementation of the Your Best Effort Shows Club (Y.E.S. Club) for 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grades. The purpose of this special club is to encourage and recognize the exceptional students of Y.E.S. All 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> grade Y.E.S. students may earn membership in the Y.E.S. Club each six weeks of the school year.

### Criteria per six weeks

- Tardies
  - 0-1 tardy per six weeks
- Behavior
  - 0 discipline referrals to the office per six weeks
  - 0- 1 lunch and/or recess detention per six weeks
  - 0-1 after school detention per six weeks
  - “E” or “S” in Conduct and PE per six weeks
- Grades
  - 80-100 average in each subject per six weeks
- Benchmarks
  - 100% best effort shown on ALL benchmarks as witnessed by the benchmark test administrator
- TAKS
  - 100% best effort shown on ALL TAKS tests as witnessed by the TAKS test administrator
- Accelerated Reader
  - Meet AR goal for the six weeks

Those students who earn membership in the Y.E.S. Club a total of four out of the six possible times during the school year will be invited to an end of the year field trip and will earn the award granted for each six week’s membership.