

STUDENT ENROLLMENT AND WITHDRAWAL

ELIGIBILITY

To enroll in Pre-Kindergarten, the child must have reached the legal age of four (4) on or before September 1st, the current school year and meet one of the following requirements:

1. Students who qualify according to one of the following state law guidelines: (1) unable to speak and comprehend the English language; or (2) educationally disadvantaged (eligible to participate in the National Free or Reduced-Price Lunch Program); or (3) homeless; or (4) the child of an active duty member of the armed forces of the United States, including the state military forces, who is ordered to active duty by proper authority; or (5) the child of a member of the armed forces of the United States, including the state military forces or a reserve component of the armed forces, who was injured or killed while serving on active duty; or (6) a child who is or ever has been in the conservator ship of the Department of Family and Protective Services following an adversary hearing under Family Code 262.201

OR

2. Yorktown ISD offers a tuition-based full day Pre-Kindergarten program for the 2009-2010 school year in which children not meeting the state eligibility requirements listed in number (1) above for pre-kindergarten enrollment **will be** eligible.

In order to be registered as a Pre-K student on a tuition basis the child must be pre-registered by Monday, August 3, 2009. If a student has not pre-registered for the tuition based Pre-K Program by the August 3 deadline, they will be considered for Pre-K enrollment on a tuition basis from a lottery drawing following the 3rd day of instruction.

To enroll a student in Kindergarten, the child must have reached the legal age of five (5) on or before September 1st of the current year.

To enroll a student in the First Grade, the child must have reached the legal age of six (6) on or before September 1st of the current school year. If a student transfers into the district from another state and has been enrolled in the first grade or has completed kindergarten in the public schools in that state, he/she is eligible to enroll in YISD first grade.

PRE-REGISTRATION

In the spring, Yorktown Elementary School conducts pre-registration for four and five year olds in preparation for Pre-K or Kindergarten attendance in the fall. Two weeks prior to the opening day of school, any student new to the district may pre-register. Watch local newspapers for announcement of the date and documents required for school.

If a child has successfully completed Pre-Kindergarten or Kindergarten in Y.E.S., he/she is automatically pre-registered for the following year.

REGISTRATION DOCUMENTS REQUIRED (PRE-K & K)

A child entering PK-Kindergarten for the first time must have the following items:

- * Child's social security card
- * Official birth certificate (or baptismal record)
- * Complete immunization health record
- * Proof of income (required for PK only)

ENROLLMENT DOCUMENTS REQUIRED (GRADES 1ST - 5TH)

Students who have previously attended public school and are entering the district for the first time must have the following:

- * Child's Birth Certificate
- * Child's social security card
- * Current report card
- * Complete immunization health record
- * TEA Student Withdrawal/Record Transfer form from previous school

WITHDRAWALS

Please give at least one day's notice to the school of a pending withdrawal, when possible. Call or come by the school office (564-2252, ext 4).

- **All school records must be cleared in order for official records to be released to another school in a timely manner**, ie., textbook record, library record, lunchroom fees, if any.
- Cost of lost or damaged textbooks or library books must be remitted by cash or check prior to checking out.
- Records for school transfers will be sent directly to the principal of the requesting school.

- A withdrawal form is given to the student to present to the school to which he/she will transfer.