



# Yorktown Elementary School

P.O. Box 487

Yorktown, Texas 78164

(361) 564-2252 Ext. 4

(361) 564-2270 - Fax

Principal - Patty Strieber

Counselor - Dina Menn

January 18, 2008

Dear Y.E.S. Parents,

As we near the end of the first semester of the 2007-2008 school year, Yorktown Elementary School would like to send a special note of appreciation to our parents for your cooperation with our tardy policy. Y.E.S. is planning to wipe the tardy slate clean for all students for the second semester. Therefore, beginning with the first school day of the second semester, Tuesday, January 22, 2008, all students will start with zero tardies.

Y.E.S. reminds our parents of the importance of getting your child/ren to school on time on a daily basis. Morning announcements begin promptly at 7:45 a.m. and it is imperative that students be seated and ready to take part in announcements. The tardy bell rings at 7:55 a.m. Students who arrive after 7:55 a.m. are to report to the Secretary's Office to obtain a tardy slip. Teachers will not admit tardy students to their classroom without a tardy note from the office. Parents must send an excuse with their child for each tardy.

For the second semester of the 2007-2008 school year, the following action will be taken for tardies:

<u>Number of Tardies</u>	<u>Action Taken</u>
1-5 (PK-5 <sup>th</sup> grades)	Verbal warning
6-9 (PK-5 <sup>th</sup> grades)	One lunch detention per tardy
10+ (PK and K)	One lunch detention per tardy
10+ (1 <sup>st</sup> -5 <sup>th</sup> grades)	One after school detention per tardy

Sincerely,

Patty Strieber